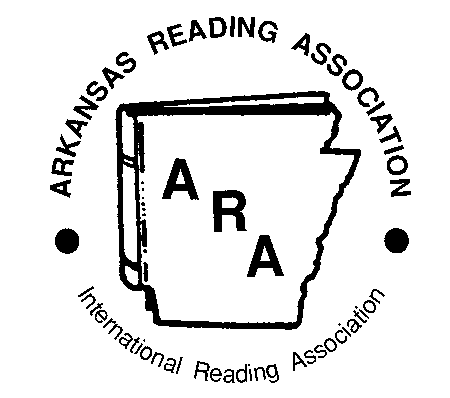
**Arkansas Reading Association**

**2018-2019 General Budget**

**Invoice/Reimbursement Request**

/ / Please reimburse me.

*Receipts MUST be attached.*

/ / Please pay the attached invoice.

Your Name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FOR OFFICE USE ONLY**

**DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CHECK #: \_\_\_\_\_\_\_\_\_\_\_\_**

**BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Return to:

Charles A. Clark

121 Longview Point

Hot Springs, AR 71913

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-Mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee/Office: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Purpose of Expenditure: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Total Miles: \_\_\_\_\_\_\_**\_**\_ x .25 = \_\_\_\_\_\_\_\_\_\_**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Check the budget item to which the expense should be attributed:**

Award Programs & Projects – $3,850

**AMOUNT REQUESTED:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_Administrator Award (50)

\_\_\_\_Advocacy (0)

\_\_\_\_Diamond/Charlie May Simon (2200)

\_\_\_\_Jo Flanigan Scholarship (500)

\_\_\_\_Literacy Award Celebration (300)

\_\_\_\_Special Projects

\_\_\_\_International Projects (300)

\_\_\_\_Other (0)

\_\_\_\_School-based Literacy Grant

(formerly Studies and Research 1 @ $500)

Committees - $ 300

\_\_\_\_Exemplary Reading (40)

\_\_\_\_SCC and Diamond-Simon Travel (200)

\_\_\_\_Other (60)

Council/Individual Recognition - $4,400

\_\_\_\_Diamond Award (200)

\_\_\_\_ILA Honor Council (900)

\_\_\_\_LC Literacy Grants (2500)

\_\_\_\_Local Council Honoree (400)

\_\_\_\_Membership Awards (100)

\_\_\_\_New and/or Struggling Councils (100)

\_\_\_\_Other Recognition (200)

Membership - $4,550

\_\_\_\_Dues (4200)

\_\_\_\_Supplies (350)

Miscellaneous \_\_\_\_ (800)

Officer Expenses - $12,500

\_\_\_\_Event Coordinator (2000)

\_\_\_\_ILA Coordinator (2000)

\_\_\_\_Membership Director (500)

\_\_\_\_Other Officer Expenses (4000)

\_\_\_\_President (2000)

\_\_\_\_Vice-President (2000)

Postage - $350

\_\_\_\_ Bulk mail & Postage (350)

Publications - $1500

\_\_\_\_Handbook & Directory (100)

\_\_\_\_Misc. Printing (300)

\_\_\_\_The Reader/Journal (postage and printing) (1100)

State Association Business $31,420

\_\_\_\_Bank – Returned Check Fees (100)

Board/Committee Meetings

\_\_\_\_2018ARA Council Leadership Institute (5500)

\_\_\_\_Executive Board Retreat (300)

\_\_\_\_Transition Meeting (300)

Bookkeeper

\_\_\_\_Contract Fees (12,000)

\_\_\_\_Supplies (300)

Event Coordinator Stipend \_\_\_\_ (1000)

Executive Secretary

\_\_\_\_Contract Fees (3600)

\_\_\_\_Supplies (220)

Other:

\_\_\_\_2019 Conference Start -up (2000)

\_\_\_\_ILA Affiliation Basic Group Fee (3000)

\_\_\_\_Insurance (1300)

\_\_\_\_IRS Form 990 Accountant’s Fee (2000)

\_\_\_\_Photography& Historical Archive (150)

\_\_\_\_Promotional Items (150)

\_\_\_\_Local Leader Outreach Meeting (1500)

Technology $2,710

\_\_\_\_Equipment (500)

\_\_\_\_Software – Wild Apricot (1560)

\_\_\_\_Support -Julie Miller (600)

\_\_\_\_Supplies (50)

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_